



**ITM GLOBAL SCHOOL**  
 ...TRULY GLOBAL ...TRULY INDIAN  
 GWALIOR • MP • INDIA

# ITM GLOBAL SCHOOL

NH-44, Turari, Gwalior, (M.P.) - 474 001 INDIA  
 Tel.: 7773005091, 7773005092  
 Email: info@itmglobal.in, Website: www.itmglobal.in

Please affix a colour photo of your ward here

Application Number

  


## APPLICATION FORM

**CAMBRIDGE | CBSE**  
**Grade Nursery to XII**

PLEASE PROVIDE ALL THE REQUIRED INFORMATION CORRECTLY  
 USE CAPITAL LETTERS WHILE FILLING THE FORM.

### Student Information

Name\*: \_\_\_\_\_  
Prefix First Name Middle Name Last Name

DOB\*: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender  M  F  T Nationality\* \_\_\_\_\_ SSSM ID\* \_\_\_\_\_ AADHAR\* \_\_\_\_\_  
Day Month Year

Gen.	OBC	SC	ST
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Place of Birth \_\_\_\_\_ Language Spoken at Home \_\_\_\_\_ Other Languages Spoken (if any) \_\_\_\_\_ Caste \_\_\_\_\_ Category \_\_\_\_\_

Please write "Bank account details of Student": \_\_\_\_\_ Account No\* \_\_\_\_\_ IFSC\* \_\_\_\_\_

HomeAddress\*: \_\_\_\_\_

Tel. Nos.: (Office) \_\_\_\_\_ (Resd.) \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Please enter the Grade\* \_\_\_\_\_, Board\* (Cambridge/CBSE) \_\_\_\_\_ for which your son/daughter is applying.

Category\*:  Day Scholar  Day Boarder  Boarder

\* Mandatory on all required information

## Schooling History (if applicable)

Present School \_\_\_\_\_

Address \_\_\_\_\_

Grade (s) attended with dates \_\_\_\_\_  
Board

Telephone \_\_\_\_\_

Language of instruction \_\_\_\_\_

Previous School \_\_\_\_\_

Address \_\_\_\_\_

Grade (s) attended with dates \_\_\_\_\_  
Board

Telephone \_\_\_\_\_

Language of instruction \_\_\_\_\_

## Family Information\*

**Father's Name :** \_\_\_\_\_  
Prefix First Name Middle Name Last Name

Home address : \_\_\_\_\_

Home telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name of company/own venture and position: \_\_\_\_\_

Business address: \_\_\_\_\_

Business/work place telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Annual Income from all sources, in INR ₹: \_\_\_\_\_

**Mother's Name :** \_\_\_\_\_  
Prefix First Name Middle Name Last Name

Home address : \_\_\_\_\_

Home telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name of company/own venture and position: \_\_\_\_\_

Business address: \_\_\_\_\_

Business/work place telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Annual Income from all sources, in INR ₹: \_\_\_\_\_

## Community Service activities

Are you member of any social organisation/NGO ? (please write details if answer is Yes)

Has your child ever been in a speech therapy program?

Yes .....No .....

Has your child ever been identified as having a learning disability?

Yes .....No .....

Has your child ever experienced social, emotional or behavioral difficulties?

Yes .....No .....

Does your child have a physical disability?

Yes .....No .....

If "Yes", please describe and attach any relevant information or test reports.

### Guardian's Name:

Prefix

First Name

Middle Name

Last Name

Home address :

Home telephone:

Fax:

Email:

Name of company/own venture and position:

Business address:

Business/work place telephone:

Fax:

Email:

Annual Income from all sources, in INR ₹:

### Names of Brothers and Sisters (Please list from eldest to youngest)

Name	M/F	Birth date	School	Grade

Why would you like to join ITM Global School, Gwalior?

Father's Signature

Mother's Signature

Guardian's Signature

# PARENTS-SCHOOL AGREEMENT

We/I, \_\_\_\_\_, (Parents/Guradian) have read the expectations listed below and agree to adhere to these completely. Our/My signature/s below confirms our/my commitment to uphold the school in all such matters.

1. We/I will abide by the school's established policies and procedures as decided by the Management from time to time.
2. We/I understand that Educational Field Trips and Excursions are an integral part of the school curriculum. These trips involve travelling and activities outside school campus and provide hands on experience of the academic work done in school, to the students. The school takes utmost care to ensure safety and security of the students but at times accidents may occur. As parents and guardians we agree that the school cannot accept any liability for such unforeseen incidents which are beyond their control, and therefore indemnify the school for any loss or damage related to our/my ward- either to the person or property.
3. We/I assure the school that all the documents and statements submitted by us/me for the purpose of admission (as required by the school) are true and correct. We understand that the admission will only be confirmed when all supporting documents are received by the school and is liable to be cancelled if the requirements are not met.
4. We/I agree to fulfill all the financial responsibilities related to the education of our ward in a timely manner and assure prompt payment of the school fees and other dues.
5. We/I hereby give our consent to the Principal/Teacher-in-charge to act on the child's behalf, in loco parentis, should the need arise for their signature in a medical emergency or in any other unforeseen circumstance, which is beyond the control of the school.
6. We/I accept that changes intimated to us/me in circulars, calendar, almanacs, emails, etc shall be deemed to be sufficient notice and the changes would be binding thereafter.
7. We/I accept that the decision of the school will be final in all matters as listed above.

We/I further understand and accept that:

1. One month notice is required in case of withdrawal of our/my ward or fees in lieu thereof.
2. The caution money shall be refunded only on producing the original receipt after the withdrawal process is completed which includes clearance of all school dues.
3. Registration fee is adjustable after admission is granted. [Only refundable after deduction of processing fee (10%) if admission is not granted.]
4. The decision of the school will be final in all matters as listed above.

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Father's Signature

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Mother's Signature

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Guardian's Signature

Date: \_\_\_\_\_

*\*Compulsory information*

## विद्यालय-माता पिता/अभिभावक के मध्य समझौता पत्र

हम/मैं, .....(माता-पिता/अभिभावक) ने नीचे सूचीबद्ध शर्तों को अच्छी प्रकार से पढ़ एवं समझ लिया है। मैं/हम इन सभी शर्तों का पूरी तरह से पालन करने के लिए सहमत हैं। नीचे दिए गए मेरे/हमारे हस्ताक्षर ऐसे सभी मामलों और शर्तों को पूरा करने की मेरी/हमारी प्रतिबद्धता की पुष्टि करते हैं।

1. हम/मैं समय-समय पर प्रबंधन द्वारा तय की गई स्कूल की स्थापित नीतियों और प्रक्रियाओं का पालन करेंगे/करूंगा।
2. हम/मैं यह भलिभांति समझते हैं कि शैक्षिक क्षेत्र की यात्राएँ और भ्रमण स्कूल पाठ्यक्रम का एक अभिन्न अंग है। इन यात्राओं में स्कूल परिसर के बाहर यात्रा और गतिविधियां शामिल हैं और छात्रों को स्कूल में किए गए शैक्षणिक कार्यों का अनुभव प्राप्त करने के अधिकार हैं। स्कूल छात्रों की सुरक्षा सुनिश्चित करने के लिए अत्यधिक सावधानी बरतता है लेकिन कभी-कभी दुर्घटनाएँ हो सकती हैं। माता-पिता और अभिभावकों के रूप में हम/मैं इस बात से सहमत हैं कि स्कूल ऐसी अप्रत्याशित किसी भी घटना के लिए दायित्व स्वीकार नहीं करता है जो उसके नियंत्रण क्षेत्र से बाहर है। इसलिए स्कूल किसी भी व्यक्ति, सम्पत्ति या अन्य किसी भी प्रकार की क्षतिपूर्ति के लिए उत्तरदायी नहीं होगा।
3. हम/मैं स्कूल को आश्वस्त करते हैं/करता हूँ कि प्रवेश के उद्देश्य से हमारे/मेरे द्वारा प्रस्तुत किए गए सभी दस्तावेज और बयान (जैसा कि स्कूल द्वारा आवश्यक है) सत्य और सही हैं। हम समझते हैं कि प्रवेश की पुष्टि केवल तभी की जायेगी जब स्कूल द्वारा सभी आवश्यक दस्तावेज प्राप्त कर लिए जायेंगे और यदि हम/मैं आवश्यक दस्तावेज उपलब्ध कराने में विफल रहते हैं/रहता हूँ तो विद्यालय मेरे/हमारे बच्चे के प्रवेश को निरस्त करने के लिए स्वतंत्र होगा।
4. हम/मैं अपने बच्चे की शिक्षा से सम्बंधित सभी वित्तीय जिम्मेदारियों को समय पर पूरा करने के लिए सहमत हैं/सहमत हूँ और विद्यालयीन शुल्क और अन्य बकाया राशियों के शीघ्र भुगतान का आश्वासन देते हैं/देता हूँ।
5. हम/मैं एतद् द्वारा प्राचार्य महोदय को चिकित्सा या आपातकालीन परिस्थितियों अथवा अन्य अप्रत्याशित परिस्थितियों में अपने बच्चे के हित में सभी प्रकार के निर्णय लेने की सहमति देते हैं/देता हूँ, यदि ऐसी परिस्थितियों में मेरे/हमारे हस्ताक्षरों की आवश्यकता होती है तो वे मेरे/हमारी ओर से आधिकारिक तौर पर हस्ताक्षर करें और उक्त कार्यों को सम्पन्न करें।
6. हम/मैं यह स्वीकार करते हैं/करता हूँ कि परिपत्रों, शैक्षणिक पचांग, ईमेलों आदि में हमें/मुझे सूचित किए गए परिवर्तनों को पर्याप्त सूचना माना जायेगा और उसके बाद परिवर्तन बाध्यकारी होंगे।
7. हम/मैं यह भी स्वीकार करते हैं/करता हूँ कि स्कूल का निर्णय ऊपर सभी मामलों में अंतिम होगा।

### हम/मैं यह भी समझते हैं एवं स्वीकार करते हैं कि,

1. हमारे/मेरे द्वारा बच्चे का प्रवेश वापस लेने की स्थिति में एक महीने पूर्व सूचना देना अनिवार्य है, सूचना दिनांक तक जो भी शुल्क देय होगा, उसका भुगतान मेरे/हमारे द्वारा बिना आपत्ति किया जायेगा।
2. प्रवेश निरस्तीकरण प्रक्रिया पूरी होने एवं सभी बकाया भुगतानों के बाद मूल रसीद प्रस्तुत करने पर ही जमानत राशि वापस की जायेगी।
3. प्रवेश लेने के उपरांत पंजीयन शुल्क समायोज्य है, किन्हीं कारणों से अगर विद्यालय द्वारा मेरे/हमारे बच्चे को प्रवेश नहीं दिया जाता है तो पंजीयन शुल्क में से 10 प्रतिशत प्रक्रिया शुल्क की कटौती उपरांत शेष राशि ही वापसी योग्य रहेगी।
4. स्कूल का निर्णय ऊपर सूचीबद्ध सभी मामलों में अंतिम होगा।

.....  
पिता के हस्ताक्षर

.....  
माता के हस्ताक्षर

.....  
अभिभावक के हस्ताक्षर

.....  
दिनांक

# MANDATORY UNDERTAKING BY PARENT / LEGAL GUARDIAN

## I undertake that:

1. I have been explained clearly the fee structure and other payments along with the schedule for payment of all the dues related my child \_\_\_\_\_ who has been granted provisional admission in \_\_\_\_\_ grade \_\_\_\_\_ of Cambridge/CBSE curriculum at ITM Global School on \_\_\_\_\_.
2. I understand that the registration fee is Rs 20,000/- which I have paid to block the seat for by child by providing admission. I hereby accept that I am paying the registration fees after I am being fully satisfied with the School infrastructure, academics and other facilities. Hence, the registration fee is non refundable in any circumstances.
3. I understand clearly that the admission will be confirmed only when I submit all documents related to admission within a month from the date of registration for admission of my child, failing which my child's admission would be cancelled without the refund of the registration fee.
4. I understand that the school fees must be paid in time as per below schedule:  
**1st quarter fee** by 30th April (40% of Fees)    **2nd quarter fee** by 10th August (30% of Fees)    **3rd quarter fee** by 10th December (30% of Fees)  
There would be late fee charges amounting up to 10% of the unpaid fee, even if delay is by a day.
5. 10% rebate is given when full fee is paid at one time before start of the session or by 15th April.

All opt for Onetime payment \_\_\_\_\_ Quarterly Installment \_\_\_\_\_

6. I will make all the payments in a timely manner as per the above mentioned schedule –through cash/cheque/ online transfer. I understand that academic result of my child may be withheld and bus service for my child shall be stopped in case of non-payment of the fees after the due date.
7. I will ensure that all post-dated cheques submitted by me will be cleared as per the date mentioned on the cheques. In case a cheque is dishonored, I will make cash payment for the same amount within 3 working days from the date of the cheque being dishonored.
8. I understand that cafeteria, boarding/day boarding/ horse riding/ skating/ other professional sports training, and bus facilities are the additional facilities provided by the School and can be availed if their charges are paid in advance.
9. I understand that any damage to the School Property done by my child shall be charged or else recovered from the caution money.
10. I understand that one month notice is required in case of withdrawal of our/my child at the start of the new academic session or latest by 31st March. I am required to pay the quarterly /half yearly fees (as applicable), if applied for withdrawal after the start of the session. Transfer Certificate shall be granted only after no dues from all the concerned departments.
11. I have read and understood the fee details as given overleaf and accept all the terms that are listed, without any condition. I accept the final fee details for my child as given below for the session \_\_\_\_\_. I understand clearly that the details would change in subsequent years as per the revisions in the fee (not beyond 10%) and agree for the same.

Circular of Fee for Academic Session \_\_\_\_\_

A. PROCESSING FEE (One Time)

B. ACADEMIC FEE

C. CAUTION MONEY

**TOTAL (A+B+C)** \_\_\_\_\_

D. OTHERS (Payment in Advance) OPTIONAL

Conveyance Charges (A.C./Non A.C.)

Day Boarding Charges

Boarding Charges

E. Any rebate on fees as per Admission Policy

(Scholarship/Recognition/Sibling/Early Bird/other, please specify)

**Total Amount: (A+B+C+D) – E** \_\_\_\_\_

Unitarily agree and accept all the above terms and conditions.

\_\_\_\_\_  
Name of Parent/Legal Guardian

\_\_\_\_\_  
Signature of the Parent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Admission Counselor

\_\_\_\_\_  
Signature of the Parent

\_\_\_\_\_  
Date

## माता-पिता अथवा कानूनी अभिभावक द्वारा प्रस्तुत किये जाने हेतु अनिवार्य वचन पत्र

मैं यह वचन देता हूँ कि,

1. मुझे मेरे पुत्र/पुत्री ..... , जिसे आई.टी.एम. ग्लोबल स्कूल के कैम्ब्रिज/सी.बी.एस.ई. पाठ्यक्रम की कक्षा ..... में प्रावधिक रूप से प्रवेश दिया गया है, के लिए भुगतान किये जाने वाले विद्यालयीन शुल्क तथा अन्य राशियों के भुगतान के सम्बंध में स्पष्ट रूप से समझाया गया है जो आवेदन के साथ अनुसूची के रूप में संलग्न हैं।
2. मैं यह अच्छी तरह से समझता हूँ कि, विद्यालय का पंजीयन शुल्क 20,000/- रुपये है जिसका भुगतान मेरे द्वारा अपने बच्चे के प्रवेश हेतु सीट रोकने के लिए किया गया है। मैं यह स्वीकार करता हूँ कि मेरे द्वारा पंजीयन की राशि का भुगतान विद्यालय के बुनियादी ढांचे, शैक्षणिक गतिविधियों तथा अन्य सभी सुविधाओं से संतुष्ट होकर किया जा रहा है। इसलिए पंजीयन शुल्क किसी भी हाल में वापसी योग्य नहीं है।
3. मैं यह भलिभांति समझता हूँ कि, अंतिम रूप से प्रवेश की पुष्टि तभी की जायेगी जब मेरे द्वारा अपने बच्चे के प्रवेश के लिए आवेदन प्रस्तुत करने की तिथि से एक माह के भीतर सभी आवश्यक दस्तावेज विद्यालय में जमा कर दूंगा। यदि मैं चाहे गए दस्तावेज जमा करने में विफल होता हूँ तो बिना पंजीकरण शुल्क वापसी के मेरे बच्चे का प्रवेश निरस्त कर दिया जायेगा।
4. मेरे द्वारा विद्यालयीन शुल्क का भुगतान नीचे दी गई अनुसूची के अनुसार समय पर अदा किया जायेगा-  
**पहली तिमाही** 30 अप्रैल तक (कुल शुल्क का 40%) **द्वितीय तिमाही** 10 अगस्त तक (कुल शुल्क का 30%) **तीसरी तिमाही** 10 दिसम्बर तक (कुल शुल्क का 30%)
5. उपरोक्त अनुसूची अनुसार भुगतान न करने की स्थिति में 10 प्रतिशत बिलम्ब शुल्क देय होगा, फिर भले ही बिलम्ब 1 दिन का हो। एकमुश्त भुगतान करने पर 10 प्रतिशत छूट का प्रावधान है, एकमुश्त शुल्क का भुगतान सत्र शुरू होने से पूर्व अथवा 15 अप्रैल तक किया जाना अनिवार्य है।

**मेरे द्वारा शुल्क का भुगतान एकमुश्त ..... अथवा ..... त्रैमासिक रूप से किया जायेगा।**

6. मैं उपरोक्त अनुसूची के अनुसार सभी भुगतान समय पर नगद/चैक/ऑनलाईन हस्तांतरण के माध्यम से अदा करूंगा। मैं यह भलिभांति जानता/जानती हूँ कि, शुल्क भुगतान न होने की स्थिति में मेरे बच्चे का परीक्षा परिणाम रोका जा सकता है तथा नियत तिथि तक शुल्क का भुगतान न होने की स्थिति में विद्यालय द्वारा मेरे बच्चे की विद्यालयीन परिवहन सेवाएँ रोक दी जायेगी।
7. मैं यह सुनिश्चित करता हूँ कि, मेरे द्वारा शुल्क भुगतान हेतु दिए गए पोस्ट डेटेड चैकों का भुगतान चैक पर उल्लेखित तिथि पर हो जायेगा। यदि किन्हीं कारणों से चैक बैंक में अनादरित होते हैं तो मैं अनादरण की तिथि से तीन दिवस के भीतर उक्त राशि का भुगतान नगद करने के लिए बाध्य रहूंगा।
8. मैं यह भलिभांति जानता/जानती हूँ कि, कैफटेरिया/बोर्डिंग/डे-बोर्डिंग/घुड़सवारी/स्केटिंग/अन्य व्यावसायिक खेल प्रशिक्षण तथा बस सुविधा आदि विद्यालयीन अतिरिक्त सेवाएँ और सुविधाएँ हैं जिनका अतिरिक्त भुगतान कर उनका लाभ लिया जा सकता है।
9. मैं समझता हूँ कि, यदि मेरे बच्चे के द्वारा विद्यालयीन सम्पत्ति को नुकसान पहुंचाया जाता है तो मेरे द्वारा उक्त नुकसान की भरपाई की जायेगी अथवा उक्त राशि बच्चे की जमानत राशि से काटी जा सकेगी।
10. मैं समझता हूँ कि, 31 मार्च से पूर्व अथवा सत्र के मध्य में बच्चे का नाम वापस लेने की स्थिति में एक माह की पूर्व सूचना देनी होगी। सत्र की शुरूआत के बाद प्रवेश निरस्त करने की स्थिति में त्रैमासिक/अर्द्धवार्षिक जो भी लागू हो शुल्क का भुगतान करना आवश्यक है। विद्यालय स्थानांतरण प्रमाण पत्र जारी करने के लिए विद्यालय के सभी विभागों से शुल्क के सम्बंध में अनापत्ति लेना आवश्यक है।
11. मैंने दिए गए शुल्क विवरणों को अच्छी प्रकार से पढ़ एवं समझ लिया है। मैं बिना किसी शर्त के उपरोक्त सूचीबद्ध सभी शर्तों को स्वीकार करता हूँ। मैं अपने बच्चे के लिए अंतिम शुल्क विवरण को स्वीकार करता हूँ जैसा कि सत्र ..... के लिए नीचे वर्णित है। मैं स्पष्ट रूप से समझता हूँ कि आगामी सत्रों में विद्यालय नियमानुसार 10 प्रतिशत तक शुल्क में वृद्धि करने के लिए स्वतंत्र है एवं मैं आगामी वर्षों में बढ़े हुए शुल्क के साथ भुगतान करने के लिए सहमत हूँ।

शैक्षणिक सत्र ..... के लिए भुगतान किये जाने वाले शुल्क का विवरण-

A. प्रवेश प्रक्रिया शुल्क (एक बार)

B. शैक्षणिक शुल्क

C. जमानत राशि

कुल (A+B+C) .....

D. अन्य एच्छिक अग्रिम भुगतान

परिवहन शुल्क

बोर्डिंग शुल्क

डे-बोर्डिंग शुल्क

E. विद्यालयीन प्रवेश नियमों के अनुसार यदि कोई छूट दी गई है

कुल राशि (A+B+C+D) -C .....

(छात्रवृत्ति/सम्बद्धता/सहोदर/अर्ली बर्ड्स/अन्य कोई)

सभी नियम व शर्तों बिना किसी विरोध के स्वीकार करता हूँ।

नाम माता-पिता/कानूनी अभिभावक

हस्ताक्षर

दिनांक

परामर्शदाता का नाम

परामर्शदाता के हस्ताक्षर

दिनांक



## CAIE (CAMBRIDGE ASSESSMENT INTERNATIONAL EDUCATION) FEES SLAB FOR 2024-25

	PRE PRIMARY	PRIMARY	SECONDARY 1	SECONDARY 2 IGCSE	A/AS LEVEL
Particulars of Fee	Nursery and KG	Grades I, II, III, IV, V	Grades VI, VII, VIII	Grade IX, X	Grade XI, XII
<b>A. PROCESSING FEE</b>					
Prospectus Fee	1000	1000	1000	1000	1000
Admission Fee	8000	8000	8000	8000	8000
<b>TOTAL (A)</b>	<b>9000</b>	<b>9000</b>	<b>9000</b>	<b>9000</b>	<b>9000</b>
<b>B. ACADEMIC FEE</b>					
Annual Class Kit	3000	3000	3000	3000	3000
Tuition Fee	52900	62900	72800	79400	86000
Development Fee	4000	5000	5000	6000	6000
<b>TOTAL (B)</b>	<b>59900</b>	<b>70900</b>	<b>80800</b>	<b>88400</b>	<b>95000</b>
<b>C. CAUTION MONEY</b>					
Refundable at the time of leaving school after "No Dues" certificate is obtained.	6000	6000	6000	6000	6000
<b>TOTAL (C)</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>
<b>TOTAL A+B+C</b>	<b>74900</b>	<b>85900</b>	<b>95800</b>	<b>103400</b>	<b>110000</b>
<b>D. OTHERS (Payment in Advance) OPTIONAL</b>					
Conveyance charges (A.C. Vehicles)	28000	28000	28000	28000	28000
Non- A. C. Vehicles	22000	22000	22000	22000	22000
Nutritional Snack Charges	Complimentary			NA	
Day Boarding Charges	NA	24000	24000	24000	24000

**Note: Transportation charges for Malanpur, Bhitwar and Dabra is Rs. 31000/- year.**

A. Registration fee is adjustable after admission is granted. (Only refundable after deduction of processing fee (10%) if admission is not granted).

B. Important Notice :

- i. Books, stationery, uniforms, excursions (beyond 25 Kms) and emergency health care and expenses are not included in the above fees.
- ii. Prospectus fee, school-kit fee and registration fee are non-refundable, once they are deposited. The first term fees shall be applicable and acceptable to parents, from the first day of the admission.
- iii. In the events of non-submission of documents within a stipulated time from the date of submission of the form, admission may be cancelled if the school management deems it fit and the fees submitted will be forfeited.
- iv. Deposition of the fees/charges on due date is mandatory and in case of delay late fee shall be levied as per the policy of the school.
- v. Cambridge Examination fee for Checkpoint (Grade V & VIII), IGCSE (Grade X) and A/AS Level (Grade XII) will be paid separately by parents at the time of registration for these examinations.
- vi. Boarding and day boarding fee details will be provided separately.

For Foreign Nationals (Except SAARC) 25 % Additional on Gross Fee (Total A+B+C)

Disclaimer: We are not responsible for any typographical errors leading to any confusion and misinterpretation.



## CBSE (CENTRAL BOARD OF SECONDARY EDUCATION) FEES SLAB FOR 2024-25

	PRE PRIMARY	PRIMARY	MIDDLE	SECONDARY	SENIOR SECONDARY
Particulars of Fee	Nursery and KG	Grades I, II, III, IV, V	Grades VI, VII, VIII	Grade IX, X	Grade XI, XII
<b>A. PROCESSING FEE</b>					
Prospectus Fee	1000	1000	1000	1000	1000
Admission Fee	8000	8000	8000	8000	8000
<b>TOTAL (A)</b>	<b>9000</b>	<b>9000</b>	<b>9000</b>	<b>9000</b>	<b>9000</b>
<b>B. ACADEMIC FEE</b>					
Annual Class Kit	3000	3000	3000	3000	3000
Tuition Fee	50700	61200	68400	74400	81100
Development Fee	4000	5000	5000	6000	6000
<b>TOTAL (B)</b>	<b>57700</b>	<b>69200</b>	<b>76400</b>	<b>83400</b>	<b>90100</b>
<b>C. CAUTION MONEY</b>					
Refundable at the time of leaving school after "No Dues" certificate is obtained.	6000	6000	6000	6000	6000
<b>TOTAL (C)</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>
<b>TOTAL A+B+C</b>	<b>72700</b>	<b>84200</b>	<b>91400</b>	<b>98400</b>	<b>105100</b>
<b>D. OTHERS (Payment in Advance)</b>					
	<b>OPTIONAL</b>				
Conveyance charges (A.C. Vehicles)	28000	28000	28000	28000	28000
Conveyance charges (Non A.C. Vehicles)	23000	23000	23000	23000	23000
Nutritional Snack Charges	Complimentary		NA		
Day Boarding Charges (From Grade III onwards)	NA	24000	24000	24000	24000

**Note: Transportation charges for Malanpur, Bhitwar and Dabra is Rs. 31000/- year.**

A. Registration fee is adjustable after admission is granted. (Only refundable after deduction of processing fee (10%) if admission is not granted).

B. Important Notice :

- i. Books, stationery, uniforms, excursions (beyond 25 Kms) and emergency health care and expenses are not included in the above fees.
- ii. Prospectus fee, school-kit fee and registration fee are non-refundable, once they are deposited. The first term fees shall be applicable and acceptable to parents, from the first day of the admission.
- iii. In the events of non-submission of documents within a stipulated time from the date of submission of the form, admission may be cancelled if the school management deems it fit and the fees submitted will be forfeited.
- iv. Deposition of the fees/charges on due date is mandatory and in case of delay late fee shall be levied as per the policy of the school.
- v. CBSE Board Examination fee will be paid separately by parents at the time of registration for the examination.
- vi. Boarding and day boarding fee details will be provided separately.

For Foreign Nationals (Except SAARC) 25 % Additional on Gross Fee (Total A+B+C)

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## ITM GLOBAL SCHOOL - PRE PRIMARY (BEAUTIFUL MINDS) FEES SLAB FOR 2024-25

PARTICULARS OF FEE	PLAY GROUP	NURSERY	KG I / II
<b>A. PROCESSING FEE</b>			
Prospectus Fee	1000	1000	1000
Admission Fee	4000	4000	4000
<b>TOTAL (A)</b>	<b>5000</b>	<b>5000</b>	<b>5000</b>
<b>B. ACADEMIC FEE</b>			
Annual Class Kit	3000	3000	3000
Tuition Fee	27600	33100	44100
Development Fee	4000	4000	4000
<b>TOTAL (B)</b>	<b>34600</b>	<b>40100</b>	<b>51100</b>
<b>C. CAUTION MONEY</b>			
Refundable at the time of leaving school after "No Dues" certificate is obtained.	6000	6000	6000
<b>TOTAL (C)</b>	<b>6000</b>	<b>6000</b>	<b>6000</b>
<b>TOTAL A+B+C</b>	<b>45600</b>	<b>51100</b>	<b>62100</b>
<b>D. OTHERS (Payment in Advance) OPTIONAL</b>			
Conveyance charges (A.C. Vehicles)	17000	17000	17000
Non- A. C. Vehicles	13000	13000	13000
Nutritional Snack Charges	Complimentary		NA
Day Boarding Charges	NA	NA	NA

A. Registration fee is adjustable after admission is granted. (Only refundable after deduction of processing fee (10%) if admission is not granted).

B. Important Notice :

- i. Books, stationery, uniforms, excursions (beyond 25 Kms) and emergency health care and expenses are not included in the above fees.
- ii. Prospectus fee, school-kit fee and registration fee are non-refundable, once they are deposited. The first term fees shall be applicable and acceptable to parents, from the first day of the admission.
- iii. In the events of non-submission of documents within a stipulated time from the date of submission of the form, admission may be cancelled if the school management deems it fit and the fees submitted will be forfeited.
- iv. Deposition of the fees/charges on due date is mandatory and in case of delay late fee shall be levied as per the policy of the school.
- v. CBSE Board Examination fee will be paid separately by parents at the time of registration for the examination.

For Foreign Nationals (Except SAARC) 25% Additional on Gross Fee (Total A+B+C)

Disclaimer: We are not responsible for any typographical errors leading to any confusion and misinterpretation.

## COMMON BOARDING FEE

FEE DETAILS	AMOUNT
<b>Part A</b>	
Security (Refundable)	15000
<b>Part B - Annual boarding and lodging fee</b>	
Grades 3 to 5	182000
Grades 6 to 8	205000
Grades 9 and 10	220000
Grades 11 and 12	231000

The academic fee for the boarders would be in addition as applicable (CBSE or Cambridge)

The above mentioned Boarding & Lodging Fee has to be paid in full at the start of the session if discount is to be availed; Late clearance of fees and dues will be charged @2% per month.

The Boarding and Lodging fee to include Horse Riding, Floor Ball, Skating and other sports coaching.

In order to cover the cost of sundries (miscellaneous items of personal nature such as toiletries, picnics, over-night visits, outings, pocket money, tuck charges, laundry, etc.) there will be a separate deposit of **Rs. 15000/-** along with the first installment. Complete details of this expenditure are reported to the parents at the end of the year and balance amount credited to the student's account.

Actual cost of text books, uniform (mandatory to have two sets) and stationery items are payable separately and details would be provided once these are issued to the student. This is payable at the time of receiving the given items.

Medical expenses are payable at actuals – includes Doctor's fee, medication and other expenses which under normal circumstances are processed after obtaining the consent from parents; routine checks are complimentary and reports would be provided to the parents regularly by the school infirmary.

For Foreign Nationals (Except SAARC) 30 % Additional on boarding fee (Total A+B).

## DAY BOARDING PROGRAMME ENROLLMENT FORM

(Filling of this form does not guarantee automatic admission into the programme)

I/We request the school to enroll my / our child \_\_\_\_\_ of grade \_\_\_\_\_ for day boarding from once I/we have deposited the complete fee for the programme. I am / We are aware about the additional fee charges for the enrollment in day boarding programme as per the school fee details. I/We assure the school that I/we will follow all the norms and policies as laid down for this programme. I/We understand that the school has taken all necessary precautions related to the safety of my ward and indemnify the school in case of any unfortunate incident related to my/our ward which is beyond the school's control.

In case of emergency, please contact : Mr/Mrs/Ms \_\_\_\_\_

Contact Number : \_\_\_\_\_ (Father) \_\_\_\_\_ (Mother) \_\_\_\_\_ (Guardian)

Email Id : \_\_\_\_\_

\_\_\_\_\_  
**Father's Name and Signature**

\_\_\_\_\_  
**Mother's Name and Signature**

## EXTRACURRICULAR ACTIVITIES ENROLLMENT FORM

(Filling of this form does not guarantee automatic admission into the programme)

This is the Activity Choice Form for students from Grade III onwards. Please select any one of sports or cultural activity listed below. The relevant sports & cultural activities will be conducted throughout the year during school hours.

### CHOOSE ANY ONE

- |   |  |                                       |
|---|--|---------------------------------------|
| 1. Painting <input type="checkbox"/>    | 6. Western Dance <input type="checkbox"/>          | 11. Karate <input type="checkbox"/>   |
| 2. Art & Craft <input type="checkbox"/> | 7. Indian Classical Dance <input type="checkbox"/> | 12. Handball <input type="checkbox"/> |
| 3. Guitar <input type="checkbox"/>      | 8. Piano <input type="checkbox"/>                  | 13. Skating <input type="checkbox"/>  |
| 4. Drums <input type="checkbox"/>       | 9. Football <input type="checkbox"/>               | 14. Cricket <input type="checkbox"/>  |
| 5. Vocal Music <input type="checkbox"/> | 10. Basket Ball <input type="checkbox"/>           | 15. Boxing <input type="checkbox"/>   |

Kindly note that zero periods have been created exclusively for providing the students with regular and intensive training and guidance in ONE of the above.

\_\_\_\_\_  
**Father's Name and Signature**

\_\_\_\_\_  
**Mother's Name and Signature**

## ADDITIONAL INFORMATION - BOARDING STUDENTS

Name of the Local Guardian \_\_\_\_\_

Profession \_\_\_\_\_ Contact Number: \_\_\_\_\_

Email Id \_\_\_\_\_

Address \_\_\_\_\_

Photograph of  
Local Guardian

### BOARDER INFORMATION

\_\_\_\_\_  
Signature of Local Guardian

Veg or Non-veg; \_\_\_\_\_ Specify \_\_\_\_\_

Allergic to \_\_\_\_\_ Specify \_\_\_\_\_

Any other relevant information \_\_\_\_\_

*(Details about boarding life are provided in the Boarders Handbook)*

### UNDERTAKING FOR HORSE RIDING

I, \_\_\_\_\_,

father/mother of \_\_\_\_\_

of Grade \_\_\_\_\_ Section \_\_\_\_\_ understand that complimentary lessons in Horse Riding would be given

to my ward during his boarding tenure with the school.

I also understand that even though all precautions are taken by the school, there could be the possibility of accidents in such a sport and therefore indemnify the school in case of any kind of injury to my ward during this activity.

\_\_\_\_\_  
Signature of the Father/Mother

\_\_\_\_\_  
Date

# CAMBRIDGE ASSESSMENT INTERNATIONAL EDUCATION (CAIE)

## SUBJECT CHOICE FORM: **IGCSE**

<b>Full Name</b> (write in capital letters)	
Date of Birth	

### Selection of Syllabus- Tick the subject(s) for registration

SUBJECT	GROUP	SYLLABUS CODE	PUT TICK
First language English (Oral Endorsement)	Languages (Group -1)	0500	
English as a Second Language		0510	
Foreign language French		0520	
Hindi as a second language		0549	
Economics	Humanities & Social Sciences (Group 2)	0455	
Geography		0460	
History		0470	
Coordinated Science	Sciences (Group 3)	0654	
Combined Science		0653	
Mathematics (without coursework)	Mathematics (Group 4)	0580	
ICT	Professional & Creative (Group 5)	0417	
Business studies		0450	
Accounting		0452	
Physical Education		0413	
Computer Science		0478	

Cambridge ICE is the group award of the Cambridge International General Certificate of Secondary Education (Cambridge IGCSE) and requires the study of subjects drawn from the following five subject groups:

- Languages (Group 1),
- Humanities & Social Sciences (Group 2)
- Sciences (Group 3),
- Mathematics (Group 4),
- Professional & Creative (Group 5)

To obtain the Cambridge ICE certificate, candidates must:

- Gain a passing grade in at least seven ICE qualifying subjects
- Select at least two subjects in the Languages subject group (Group1)
- Select at least one subject in each of the other four subject groups (Groups2–5).

\_\_\_\_\_  
Signature of the Student

\_\_\_\_\_  
Signature of the Parent

# CAMBRIDGE ASSESSMENT INTERNATIONAL EDUCATION (CAIE)

## SUBJECT CHOICE FORM: **AS & A LEVEL**

Full Name (write in capital letters)	
Date of Birth	

### Selection of Syllabus - Tick the subject(s) for registration.

Note: A student should take at least five subjects in AS level. English is compulsory. The subjects chosen by the students should be in conformity with the stream that they would like to follow at the undergraduate level (College), as per the general requirements of the Indian Universities.

SUBJECT	SYLLABUS CODE	PUT TICK
English	8021	
Hindi literature	8675	
French	8682	
Mathematics	9709	
Business Studies	9609	
Economics	9708	
Accounting	9706	
Geography	9696	
Biology	9700	
Chemistry	9701	
Physics	9702	
Computer Science	9618	
Information Technology	9626	
Physical Education	9396	

### According to the AIU (Association of Indian Universities):

1. Minimum 2/3 passes at GCE "Advanced" (A) Level Examination of the approved British Examining Bodies, has been equated with +2 stage qualifications of an Indian Board.
2. The subject wise eligibility shall be decided by the Admission giving University as per their existing Rules & in case of Professional Examinations, as per the conditions laid down by the respective councils.

\_\_\_\_\_  
Signature of the Student

\_\_\_\_\_  
Signature of the Parent





# SUBJECT CHOICE FORM: **GRADE IX CBSE**

Name of the Student \_\_\_\_\_

Grade \_\_\_\_\_ Section \_\_\_\_\_

Kindly tick the relevant box (preferred subject) to indicate your choice

## Subject 1 to 7 are compulsory

1. English language & Literature
2. Hindi Course B
3. Mathematics- Standard (Basic only for 10th)
4. Science
5. Social Science
6. Art Education
7. Health & Physical Education (Work Experience\*)
8. Hindi Course A
9. Computer Applications

## \* Subject 6 & 7 are Co-Scholastic subjects

10. Agriculture
11. Any one from : (1) Information Technology (IT)   
(2) Artificial Intelligence (AI)
12. Any one from : (1) French   
(2) Sanskrit   
(3) Home Science   
(4) NCC   
(5) Painting

\_\_\_\_\_  
Signature of the Student

\_\_\_\_\_  
Date

**UNDERTAKING BY THE PARENT:** I write to confirm that I agree with the selection of the subjects as given above and understand that no change of subject will be possible hereafter . My child will continue with the same subject combination till the completion of the CBSE program.

\_\_\_\_\_  
Name of the Parent

\_\_\_\_\_  
Signature of the Parent

\_\_\_\_\_  
Date

## OFFICE USAGE ONLY


\_\_\_\_\_  
Signature of the Student

\_\_\_\_\_  
Signature of the Parent

# SUBJECT CHOICE FORM: GRADE XI CBSE

Dear Parents,

Below are the subject choices for the grade XI CBSE. Kindly choose relevant box to indicate your choice. You have to choose one from first 5 subjects (according to the stream) and 6th subject is optional.



S.NO	STREAM	SUBJECT	SUBJECT CODE	TICK
<b>Compulsory Subjects</b>				
Subject 1 (Any one)	For ALL	English Core / English Elective	301 / 001	
Subject 2 (Any one)	Med/ Non Med	Physics / Applied Physics	042 / 838	
	Commerce	Accountancy	055	
	Humanities	History	027	
		Political Science	028	
Subject 3 (Any One)	Med/ Non Med	Chemistry / Applied Chemistry	043 / 839	
	Commerce/ Humanities	Economics	030	
Subject 4 (Any one)	Medical	Biology	044	
	Non-Medical	Mathematics / Applied Mathematics	041 / 241	
	Commerce	Business Studies	054	
	Humanities	Geography	029	
		Sociology	039	
Subject 5 (Any one)		Home Science	064	
		Physical Education	048	
		Psychology	037	
		Legal Studies	074	
<b>Optional Subjects</b>				
Subject 6 (Any One)	For ALL	Hindi Core / Hindi Elective	302 / 002	
		Sanskrit Core / Sanskrit Elective	322 / 022	
		Computer Applications	083	
		Agriculture	808	
		Marketing	812	
		Banking	811	
		Artificial Intelligence	843	
		Biotechnology	045	
		French	118	
		NCC	076	
		YOGA	841	
		Information Technology	802	
		Library and Information Science	836	
		Painting	049	

Full Name	Father's Name	Date of Birth	Gender

Signature of the Student

Signature of the Parent

# SCHOOL TRANSPORT REQUISITION FORM

I write to confirm that the school transport is required / not required for my ward \_\_\_\_\_ of

Grade \_\_\_\_\_ Address \_\_\_\_\_

Residential Telephone No. \_\_\_\_\_ Office Telephone No. \_\_\_\_\_

Emergency Telephone Numbers \_\_\_\_\_ , \_\_\_\_\_

Any specific landmark near residence \_\_\_\_\_

1. I am aware that limited bus service on certain routes may be provided and the School Authorities reserve the right to re-route/ withdraw/ cancel the bus service partially or wholly as and when considered necessary.
2. A student will be taken back to school when the authorized person is not present to receive the student at the stop.
3. I appreciate that the school needs a commitment from all users in order for the bus to be financially viable and hence make a commitment to pay the fees in advance as per the requirement.
4. I confirm that if my ward uses the school transport, I will agree to abide by all the rules and regulations that the School Authorities may find it necessary to determine from time to time. I am aware that bus service for my child shall be stopped in case of non-payment of the fees after the due date.
5. I understand that the management has taken all possible measures to ensure the safety of the students in the school transport and hence indemnify the school in case of any unforeseen mishap which may result in injury to my ward.
6. I understand that misbehaviour in the bus during travel by my ward may result in suspension of this facility without any refunds.

Signature of the Parent \_\_\_\_\_ Date: \_\_\_\_\_

Name of the Parent \_\_\_\_\_

## Office use

Bus Route \_\_\_\_\_ Bus AC  Non-AC  Bus Fee Slab (Rs.) \_\_\_\_\_ Date of Joining \_\_\_\_\_

Bus No : \_\_\_\_\_  Stop :  \_\_\_\_\_

# MEDICAL FORM

(to be completed and submitted with the application for admission)

Name of the child \_\_\_\_\_  
Surname First name Middle name

Date of Birth \_\_\_\_\_  
D D M M Y Y Y Y

Gender \_\_\_\_\_ Veg / Non Veg \_\_\_\_\_ Height : \_\_\_\_\_ cms Weight \_\_\_\_\_ Kgs Blood Group \_\_\_\_\_ BP \_\_\_\_\_

1. Did your child have any of the given? Please circle to indicate.

Chicken Pox , Measles , Mumps , Diphtheria , Whooping cough , Polio , others

2. Has he / she suffered from any of the following? Please circle to indicate

Tuberculosis , Typhoid fever , Dysentery , Malaria , Dengue Fever , Jaundice , Rheumatic fever , Mononucleosis , any other disease   
(please specify \_\_\_\_\_).

3. Does he / she suffer from any ENT problems? Give details \_\_\_\_\_  
\_\_\_\_\_

4. Does he / she suffer from any chest or respiratory problems? Give details \_\_\_\_\_  
\_\_\_\_\_

5. Does / Did he or she suffer from any GI or GU conditions eg: kidney infection, abdominal pain, etc. Give details \_\_\_\_\_  
\_\_\_\_\_

6. Does he or she suffer from any skin infection? Give details \_\_\_\_\_  
\_\_\_\_\_

7. Does / Did he or she suffer from any neurological problems? Give details \_\_\_\_\_  
\_\_\_\_\_

8. Does he / she suffer from any eye disorders? Give details \_\_\_\_\_  
\_\_\_\_\_

9. Has he or she undergone any kind of surgery? Give details \_\_\_\_\_  
\_\_\_\_\_

## Immunization Record\* (circle as applicable):

BCG  POLIO  DPT  MEASLES  MMR  TETANUS TOXOID  TABC  TYPHOID

HEPATITIS 'A'  HEPATITIS 'B'  OTHERS  (Give Details \_\_\_\_\_ )

This is to certify that I have conducted a thorough medical examination of

Master/Miss \_\_\_\_\_ of grade \_\_\_\_\_

and that he / she is in a fit state of physical and mental health to join a day / day-boarding / boarding school and does not suffer from any infectious disease. He/ she is not permitted / permitted to participate in rigorous physical activities.

Remarks/Restrictions \_\_\_\_\_

Date: \_\_\_\_\_ Signature & stamp of Medical Practitioner \_\_\_\_\_ Regd No. \_\_\_\_\_

Name of Medical Practitioner : \_\_\_\_\_

Address \_\_\_\_\_

Contact No. \_\_\_\_\_

*The above stated information is true and correct.*

Name and signature of Parent / Guardian \_\_\_\_\_

Contact Number : \_\_\_\_\_

## MANDATORY UNDERTAKING BY STUDENT

I \_\_\_\_\_, of Grade \_\_\_\_\_ herewith sign this undertaking fully conscious of all the conditions with the School of my Good Behaviour and Conduct in future befitting School student.

1. That I hereby undertake to abide by the rules, be disciplined and would refrain from any form of misconduct /misbehaviour in and out of the School campus.
2. That I further affirm and promise to abstain from disrespectful and indecent behaviour/conduct by words/gesture/written/actions or otherwise with fellow students, employees, teachers, authorities and visitors of the School.

I am aware that the use of foul language and abusing others verbally or physically is an offence.

3. That I further hereby promise to be punctual in attending my classes to avoid shortage of attendance and maintain minimum attendance as per almanac.
4. I shall not involve and participate in any activities which are against the academic interest of the School. I undertake that I shall not indulge into any kind of malpractice during classes and examinations.
5. I shall sincerely attend classes and shall not involve in class bunking, spending leisure time outside class/campus or involve in any undesirable activities.
6. I shall not damage any asset of the school/campus and I am aware that in case I have been found involved in such activity, I shall be penalized with amount equivalent to the cost involved in restoring the asset. In addition to this, school may also take disciplinary action against me.
7. I shall not indulge in or not be a part of any rumor-mongering.
8. I am aware that bringing any electronic device, mobile, laptop\*, pen drive are not allowed in School premises.  
(\*There is a separate procedure under which senior grades may bring laptop to School for research purpose.)
9. I am aware that bringing expensive jewelries, digital watch, mobile phone, cash money (above permissible limit) and junk food items are prohibited. I am aware that if I found with any of these items, the School has full right to confiscate the items and these are not returnable.
10. I am aware that I must not drive any two-wheeler or four-wheeler without driving license and wearing helmet / seat belt, hence will not bring my personal vehicle by driving myself.
11. I am aware that possession or consumption of chewing gum, narcotic drugs, tobacco and other intoxicating substances are strictly prohibited in the school campus.
12. I undertake that I shall not indulge in any undesirable activity, shall maintain highest standard of discipline and shall abide by the rules and regulations of the School as would be applicable from time to time.

In case I come to any adverse notice of the School, the School shall have the right to refuse/cancel my re-admission/continuation and may take any disciplinary action against me including deduction in internal marks, suspension and rustication.

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Name of the Student

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Signature of the Student

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Date

## UNDERTAKING

I, ..... (Name of the Father/Mother/Guardian) seek admission of my child, ..... for Grade ..... in ITM Global School Gwalior.

I declare that I will provide all required documents for the admission which are listed along with this undertaking.

Here by give my consent to cancel admission/registration of my child, if I do not fulfill the minimum required eligibility criteria prescribe by the school.

I understand that it is being given the provisional admission to my child. If I failed to submit all the required documents within 30 (thirty days), the provisional admission of my child will be cancelled and Registration fee of Rs 20,000/- (In words- Twenty Thousands Only) will not be refundable.

Date: .....

Father/Mother/Parent Name: .....

Student's Name: .....

Grade in which admission sought: .....

Contact Number: .....

**(Signature of applicant)**

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### List of required documents for the admission:

1. PP Size colour photographs of the student (6 no's)
2. Birth Certificate of child.
3. Aadhar ID of Child.
4. Samagra ID of Child (Only for MP residents)
5. Original TC of previous school.
6. Report card/mark sheet of previous class.
7. A bank account detail (Any one of Child/Father/Mother)
8. Aadhar ID's of parents/guardian
9. Domicile, Income and caste certificate (Only for SC/ST/OBC)
10. PP size colour photographs of parents (2-2)







**ITM**

**GLOBAL  
SCHOOL**

**...TRULY GLOBAL ...TRULY INDIAN  
GWALIOR • MP • INDIA**

# **ITM GLOBAL SCHOOL**

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